

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Federal Communications Commission
445 12th Street SW
Washington, DC 20554

RE: Suggestions for Rulemaking on [Specific Topic or Issue]

Dear Commissioners,

I am writing to submit my suggestions regarding the rulemaking proceedings on [specific topic or issue], as addressed in [notable docket or notice number, if applicable].

[In this paragraph, briefly explain your background or expertise related to the issue, if relevant. Then, outline the key points or suggestions you would like to make. Offer clear, concise explanations and any relevant data or studies to support your position.]

1. **[Suggestion/Point One]** [Brief explanation or rationale]

2. **[Suggestion/Point Two]** [Brief explanation or rationale]

3. **[Suggestion/Point Three]** [Brief explanation or rationale]

[Conclude with a summary of your main points and express your hope that the Commission will consider your suggestions seriously. You may also offer to provide further information or data if needed.]

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title/Organization, if applicable]