

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Facebook Business Support
Facebook, Inc.

[Address of Facebook Office]

Dear Facebook Business Support Team,

Subject: Request for Assistance with Facebook Ad Account Issues

I hope this message finds you well. I am writing to seek assistance regarding an issue I have encountered with my Facebook ad account, [Your Ad Account ID]. Recently, I noticed [briefly describe the issue, e.g., the account was unexpectedly suspended, funds were not being deducted correctly, etc.]. This situation has caused significant disruption to my marketing efforts, and I am eager to resolve it promptly.

I have taken the time to review the Facebook advertising policies and guidelines and have ensured that my campaigns are fully compliant. However, I believe that there may have been a misunderstanding or a technical error that has led to this situation.

I would appreciate your guidance in clarifying the specifics of this issue and any steps I can take to rectify it. I am committed to maintaining a positive experience on the platform and ensuring that my advertising practices adhere to all regulations.

Thank you for your attention to this matter. I look forward to your prompt response so that I can continue my advertising efforts without further interruption.

Warm regards,

[Your Name]

[Your Job Title/Company Name, if applicable]