

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Hey [Friend's Name],

I hope you're doing great! I wanted to reach out and share some exciting news--I've finally decided to create a Facebook profile! It's high time I joined the social media world and connected with you all in a more fun way.

I'd love to stay updated on what everyone's doing, share some laughs, and maybe even plan some get-togethers! Once I set it up, I'll be sure to send you a friend request.

Can't wait to catch up soon!

Best,

[Your Name]