

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this message finds you well! It's been a while since we last caught up, and I've been thinking about all the fun times we've had together. I wanted to take a moment to reach out and say hello.

Lately, I've been [share something personal, such as a new hobby, job, or travel]. It's been an exciting adventure, and I'd love to hear about what you've been up to as well.

If you're free sometime soon, maybe we can grab coffee or chat over a video call. I miss our conversations and would love to catch up!

Take care, and looking forward to hearing from you soon!

Best,

[Your Name]