

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this message finds you well. I wanted to reach out to express how much I value our friendship and the times we've shared together. Your support and laughter always brighten my days.

I would love to take our connection a step further and officially become Facebook friends. I believe this would allow us to stay more connected and share our updates easily.

Looking forward to hearing from you soon!

Warm regards,

[Your Name]