

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well.

I am writing to express our interest in establishing a partnership with [Recipient's Organization] through our Facebook page, [Your Facebook Page Name]. As we continue to grow our community and engage our audience, we believe that collaborating with [Recipient's Organization] could provide significant mutual benefits.

[Briefly describe your organization, its mission, and how it aligns with the recipient's organization.]

We envision a partnership that includes [specific ideas for collaboration, such as joint events, cross-promotion, content sharing, etc.]. We believe that by working together, we can [explain the potential benefits, such as increased reach, shared resources, etc.].

We would be thrilled to discuss this opportunity further and explore how we can work together to achieve our common goals. Please let me know your availability for a meeting or a call in the coming weeks.

Thank you for considering this partnership. I look forward to your positive response.

Warm regards,

[Your Name]
[Your Position]
[Your Organization]
[Your Contact Information]