

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally sponsor my [relationship, e.g., brother, sister, parent] [Full Name] for immigration to [Country]. I am a lawful permanent resident/citizen of [Country], and I wish to ensure that [he/she/they] may join me to [mention reason, e.g., live together, pursue education, etc.].

[Briefly describe your relationship and how long you have known each other. Mention any relevant circumstances that support the sponsorship.]

I fully understand my responsibilities as a sponsor and am ready to support [Full Name] financially, ensuring they will not become a public charge. I have attached the necessary documents to further support this sponsorship, including [list any documents such as proof of income, tax returns, etc.].

Please do not hesitate to contact me if you require any further information or documentation.

Thank you for considering this request. I look forward to a positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]