

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Immigration Office Address]

[City, State, Zip Code]

Subject: Family Immigration Petition

Dear Sir/Madam,

I am writing to formally submit a petition for family immigration on behalf of my [relationship, e.g., spouse, child, parent, etc.], [Full Name of Family Member], who currently resides in [Country].

[Provide a brief introduction about yourself, your relationship with the family member, and your immigration status.]

[Explain the reasons for the immigration petition, including any relevant details about your family member's situation, the need for them to join you, and any hardships they may face if they remain in their current location.]

[Include any supporting documents that you are attaching to the letter, such as proof of your relationship, financial support documents, etc.]

I kindly request that you review this petition and grant [Family Member's Name] the opportunity to immigrate to [Country]. Thank you for your attention to this matter.

Sincerely,

[Your Full Name]

[Your Signature (if sending a hard copy)]