

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee/Specific Person's Name],
I am writing to formally request financial assistance for the [specific scholarship name] scholarship. I am currently a [Your Year, e.g., sophomore] at [Your School/University] majoring in [Your Major/Field of Study].

Due to [brief explanation of financial situation], I am experiencing difficulties in funding my education. Receiving this scholarship would greatly alleviate my financial burdens and allow me to focus on my studies and extracurricular activities.

I am committed to [mention any relevant achievements, activities, or future goals], and I believe that with your support, I can continue to excel in my academic journey.

Thank you for considering my application. I am eager for the opportunity to contribute positively to our community and look forward to your positive response.

Sincerely,

[Your Name]
[Student ID (if applicable)]