

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Optometrist's Name]
[Optometry Clinic Name]
[Clinic Address]
[City, State, Zip Code]

Dear [Optometrist's Name],

I hope this message finds you well. I am writing to request an appointment for an eye test. It has been some time since my last examination, and I would like to ensure that my vision is optimal. Please let me know your availability for scheduling this appointment. I am flexible with dates and times, so I can adjust to your schedule as needed.

Thank you for your assistance. I look forward to hearing from you soon.

Sincerely,
[Your Name]