

[Your Name]  
[Your Title/Position]  
[Your Practice/Clinic Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Patient's Name]  
[Patient's Address]  
[City, State, Zip Code]

Dear [Patient's Name],

I hope this letter finds you well. I am writing to share the results of your recent eye examination conducted on [date of examination].

Upon evaluation, the following outcomes were noted:

- **\*\*Visual Acuity:\*\*** Your vision is [specify visual acuity results, e.g., 20/20, 20/40].

- **\*\*Refraction Assessment:\*\*** A prescription for [specify prescription] was determined for corrective lenses.

- **\*\*Ocular Health:\*\*** [Summarize findings regarding eye health, e.g., no signs of disease, cataracts, glaucoma, etc.].

- **\*\*Recommendations:\*\*** It is advised that you [recommendations such as scheduling follow-up visits, wearing corrective lenses, etc.].

Please feel free to reach out if you have any questions or concerns regarding these results or if you need further clarification. We appreciate your trust in our practice and look forward to assisting you with your eye care needs.

Best regards,

[Your Name]  
[Your Title/Position]  
[Your Practice/Clinic Name]