

[Your Name]
[Your Title/Position]
[Your Organization/Practice Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Patient's Name]
[Patient's Address]
[City, State, Zip Code]

Dear [Patient's Name],

Subject: Visual Acuity Test Results

I hope this message finds you well. I am writing to share the results of your recent visual acuity test conducted on [date of test].

****Test Results:****

- ****Right Eye (OD):**** [e.g., 20/20]
- ****Left Eye (OS):**** [e.g., 20/25]
- ****Both Eyes (OU):**** [e.g., 20/20]

These results indicate that [brief summary of what the results mean, if applicable].

If you have any questions regarding your results or would like to discuss your vision care further, please do not hesitate to contact my office at [phone number] or [email address].

Thank you for choosing [Your Organization/Practice Name] for your eye care needs.

Best regards,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title]
[Your Organization/Practice Name]