

[Your Business Name]
[Your Business Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Dear [Client Name],

We are pleased to confirm your appointment for eyelash extensions at [Your Business Name]. Below are the details of your appointment:

****Date:**** [Appointment Date]

****Time:**** [Appointment Time]

****Duration:**** [Duration of Appointment]

****Location:**** [Business Address or Room Number]

Please arrive at least [X minutes] early to fill out any necessary forms and to ensure that your appointment starts on time. If you need to reschedule or have any questions, feel free to contact us at [Phone Number] or [Email Address].

Thank you for choosing us for your eyelash extension needs! We look forward to seeing you soon.

Best regards,

[Your Name]

[Your Position]

[Your Business Name]