

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Subject: Dispute of eWallet Transaction

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally dispute a transaction that occurred on [Date of Transaction] through my eWallet account ([Account ID or Email associated with the eWallet]).

Details of the Transaction:

- Transaction ID: [Transaction ID]
- Amount: [Transaction Amount]
- Merchant: [Merchant Name]
- Description: [Brief Description of the Transaction]

I believe this transaction is incorrect due to [brief explanation of why the transaction is disputed, e.g., unauthorized charge, goods not received, etc.]. I have attached any relevant documentation to support my claim, including [mention any attachments, such as receipts, screenshots, etc.].

I kindly request that you investigate this issue and provide a resolution at your earliest convenience. Please let me know if you require any further information to assist with the dispute process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]