

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Subject: Emergency Withdrawal Request from eWallet

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request an emergency withdrawal from my eWallet account due to unforeseen circumstances.

My eWallet account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Email associated with the account: [Your Email Address]

The reason for this emergency request is [briefly explain your situation]. I kindly ask for your understanding and prompt attention to this matter.

I would appreciate guidance on the necessary steps to facilitate this withdrawal, as well as any documentation you may require from my side. Thank you for your assistance. I look forward to your prompt response.

Sincerely,
[Your Name]