

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: eWallet Balance Inquiry

I hope this message finds you well. I am writing to inquire about the current balance of my eWallet account associated with the email address [your email address] or account number [your account number].

I would appreciate it if you could provide me with the latest balance information at your earliest convenience.

Thank you for your assistance.

Sincerely,
[Your Name]