

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Position]
[Company Name]
[Company Address]
[City, State, Zip Code]
Subject: Eway Bill Details

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to provide you with the details regarding the eway bill for our recent shipment.

****Eway Bill Details:****

- ****Eway Bill Number:**** [Eway Bill Number]
- ****Date of Issue:**** [Date of Issue]
- ****Consignor Name:**** [Consignor Name]
- ****Consignee Name:**** [Consignee Name]
- ****Transporter Name:**** [Transporter Name]
- ****Vehicle Number:**** [Vehicle Number]
- ****Order Number:**** [Order Number]
- ****Description of Goods:**** [Description of Goods]
- ****Total Value of Goods:**** [Value]

Please ensure that the eway bill is processed accordingly and let me know if you require any further information or documentation.

Thank you for your attention to this matter.

Best regards,

[Your Name]
[Your Position]
[Your Company Name]