

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Company Name]

[Recipient's Address]

Subject: Acknowledgment of E-Way Bill

Dear [Recipient's Name],

This letter is to acknowledge the receipt of the e-way bill generated for the goods transported by [Your Company Name]. The details of the e-way bill are as follows:

- E-Way Bill Number: [E-Way Bill Number]
- Invoice Number: [Invoice Number]
- Date of Issue: [Date of Bill Issue]
- Consignor Name: [Consignor Name]
- Consignee Name: [Consignee Name]
- Description of Goods: [Description]

We confirm that we have carefully reviewed the e-way bill details and find them accurate. Should there be any discrepancies or further information required, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]

[Your Email Address]