

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[College/University Name]
[College/University Address]
[City, State, Zip Code]

Dear [Admissions Committee/Specific Person's Name],
I hope this letter finds you well. I am writing to formally appeal the decision regarding my admission to [College/University Name]. I was informed on [Date of Decision] that I was [Accepted/Denied] admission for the [Term/Year]. While I respect the committee's decision, I would like to provide additional context and information that may not have been included in my application.

[Paragraph 1: Briefly introduce yourself and express your gratitude for their consideration. Mention any previous interactions with the college.]

[Paragraph 2: Explain the reasons for your appeal. Include any new or relevant information, such as improved grades, additional achievements, or personal circumstances that may have impacted your application.]

[Paragraph 3: Make a case for why you believe your appeal should be granted. Emphasize your passion for the college, your fit for the program, and your future contributions to the campus community.]

I appreciate you taking the time to consider my appeal. I am very eager to become a part of [College/University Name] and contribute positively to the community. Thank you for your understanding, and I hope to hear from you soon.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]