

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

To,

[Authority's Name]
[Designation]
[Department/Organization Name]
[Address]
[City, State, ZIP Code]

Subject: Request for EWS Certificate Verification

Dear [Authority's Name],

I hope this letter finds you well. I am writing to request the verification of my Economically Weaker Section (EWS) certificate issued on [Date of Issuance] by [Issuing Authority].

Details of my application are as follows:

1. Name: [Your Full Name]
2. EWS Certificate Number: [Certificate Number]
3. Date of Birth: [Your Date of Birth]
4. Address: [Your Current Address]
5. Contact Number: [Your Phone Number]

I kindly request you to verify the authenticity of the certificate at your earliest convenience, as it is crucial for my [mention purpose, e.g., educational admission, job application, etc.].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]