

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

FedEx Customer Service

[FedEx Address]
[City, State, ZIP Code]

Subject: Mailing Authorization Letter

Dear FedEx Customer Service,

I, [Your Name], authorize [Authorized Person's Name] to act on my behalf in mailing packages through FedEx. The details are as follows:

- **Authorized Person's Name:** [Authorized Person's Name]
- **Relationship to Sender:** [Relationship]
- **Package Details:** [Description of Packages]
- **Tracking Number(s) (if applicable):** [Tracking Number(s)]

This authorization is valid from [Start Date] to [End Date]. Please allow [Authorized Person's Name] to complete the mailing process.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Title (if applicable)]