

****FedEx Authorization Letter Template****

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

FedEx Customer Service

[FedEx Address]

[City, State, ZIP Code]

Subject: Authorization Letter for FedEx Shipment

To Whom It May Concern,

I, [Your Full Name], hereby authorize [Authorized Person's Full Name] to act on my behalf in all manners related to the shipment of my package(s) with tracking number [Tracking Number]. This authorization includes, but is not limited to, picking up and signing for the package(s) at any FedEx location.

[Authorized Person's Full Name] will present valid identification for verification.

Please let me know if you require any further information.

Thank you.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Relationship to Authorized Person]

****Note:**** Customize all placeholders with accurate information where applicable.