

[Your Name]
[Your Address]
[City, Postal Code]
[Country]
[Email Address]
[Phone Number]
[Date]
[Consulate General/Embassy Name]
[Consulate/Embassy Address]
[City, Postal Code]
[Country]

Dear Sir/Madam,

I, [Your Full Name], residing at [Your Full Address], am writing this letter to confirm that I am hosting [Visitor's Full Name], who resides at [Visitor's Address], during their stay in [Country/City of Visit] from [Start Date] to [End Date].

The purpose of [Visitor's Name]'s visit is [briefly explain the purpose, e.g., tourism, attending a family event, etc.]. I assure you that I will provide accommodation for [him/her/them] at my residence, and I will support [him/her/them] during [his/her/their] stay in [Country].

Please find attached copies of my [e.g., ID, proof of residence, etc.] for your reference. Should you require any further information, please do not hesitate to contact me.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]