

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Family Visit Visa Application for [Visitor's Name]

Dear Sir/Madam,

I am writing to invite my [relationship, e.g., sister, mother, etc.],
[Visitor's Name], passport number [Visitor's Passport Number], to visit
me in [Your Country] for a period of [Duration of Visit] from [Start
Date] to [End Date].

I am a [Your Nationality] citizen/resident currently living at [Your
Address]. During their stay, [Visitor's Name] will reside with me at my
home, and I will be responsible for all their expenses, including travel,
housing, and health insurance.

[Optional: Include a brief description of your relationship and any
relevant details about the visit, such as special occasions or planned
activities.]

Please find attached copies of my passport and proof of residence for
your reference.

Thank you for considering this application. I look forward to your
positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Nationality]
[Optional: Your Job Title/Occupation]