

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Subject: Letter of Guarantee for Visa Application

Dear Sir/Madam,

I, [Your Full Name], born on [Your Date of Birth], holding passport number [Your Passport Number] issued by [Your Country], hereby guarantee the financial sponsorship for [Applicant's Full Name], who is applying for a [Type of Visa] visa to [Destination Country] for the duration of [Duration of Stay].

I confirm that I will cover all expenses related to [his/her/their] stay, including but not limited to accommodation, travel, health insurance, and daily living costs.

Details of the applicant are as follows:

- Full Name: [Applicant's Full Name]
- Date of Birth: [Applicant's Date of Birth]
- Relationship to Sponsor: [Your Relationship]
- Duration of Stay: [Duration]
- Purpose of Visit: [Purpose of Visit]

Attached to this letter are copies of my financial documents, including [List of Financial Documents, e.g., bank statements, employment letter, etc.], demonstrating my ability to provide support during [Applicant's Name] stay in [Destination Country].

Should you require any further information or documentation, please do not hesitate to contact me.

Thank you for considering this application.

Sincerely,

[Your Signature (if submitting a hard copy)]
[Your Printed Name]