

[Your Name]

[Your Address]

[City, Postal Code]

[Email Address]

[Phone Number]

[Date]

[Embassy/Consulate Name]

[Embassy/Consulate Address]

[City, Postal Code]

Subject: Request for Long-Term European Visa

Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally request a long-term visa for [Country] for the purpose of [state reason: study, work, family reunification, etc.].

I am a [your nationality] citizen and I wish to stay in [Country] for [duration of stay] starting from [proposed start date]. During my stay, I plan to [briefly explain your plans, e.g., enroll in a university, work for a company, join family members, etc.].

I have attached the necessary documentation to support my application, including:

- Completed visa application form
- Valid passport
- Proof of accommodation
- Financial statements
- [any other required documents]

I appreciate your consideration of my request and look forward to your positive response.

Thank you for your time and assistance.

Sincerely,

[Your Name]