

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: Tourist Visa Application

Dear Sir/Madam,
I am writing to apply for a tourist visa to visit [Country/Schengen Area] from [Start Date] to [End Date]. I am planning to visit [list specific places or cities you intend to visit] during my stay.

I have enclosed the necessary documents, including:

1. Completed visa application form
2. Passport-sized photographs
3. A valid passport with a copy of the personal data page
4. Travel itinerary
5. Proof of accommodation (hotel bookings)
6. Travel insurance coverage
7. Financial statements
8. [Any other relevant documents]

I assure you that I will adhere to the visa regulations and return to my home country after my visit. I have a strong reason to return, including [mention ties to home country, such as employment, family, etc.].

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]