

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]  
Subject: Request for European Visa

Dear Sir/Madam,

I am writing to formally request a visa to visit [country/countries] in Europe for [specific purpose, e.g., tourism, business, study], from [start date] to [end date].

I am a [your nationality] citizen, currently residing in [your country of residence]. I plan to [briefly explain your itinerary and purpose of visit].

I have attached all necessary documentation to support my application, including:

1. Completed visa application form
2. Valid passport copy
3. Recent passport-sized photographs
4. Travel itinerary
5. Proof of accommodation
6. Financial proof
7. Travel insurance

I assure you that I will comply with all regulations during my stay and return to [your home country] upon the completion of my visit.

Thank you for considering my request. I hope to receive a positive response at your earliest convenience.

Sincerely,  
[Your Name]