

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Department]
[Recipient's Organization]
[Address]
[City, State, Zip Code]

Subject: Application for EU Residency

Dear [Recipient's Name],

I am writing to formally apply for my residency status in the European Union. I have [brief explanation of your background, such as nationality, current residence, and reasons for seeking residency].

I believe that my [specific reasons justifying your residency application, such as employment, family ties, education, or other connections to the EU] make me a suitable candidate for residency.

Enclosed with this letter are the necessary supporting documents, including [list of documents, e.g., identification, proof of residence, financial stability, etc.].

I appreciate your consideration of my application and look forward to your positive response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]