

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Department/Office Name]  
[Address of the Corresponding Authority]  
[City, State, Zip Code]

Subject: Application for EU Citizenship

Dear [Recipient Name],

I am writing to formally apply for EU citizenship under the nationality laws of [specific country]. My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Place of Birth: [Your Place of Birth]
- Current Nationality: [Your Current Nationality]
- Residency Status: [Your Current Residency Status]

Please find attached the necessary documents supporting my application, including:

1. [Document 1]
2. [Document 2]
3. [Document 3]
4. [Additional documents as required]

I kindly request your attention to my application and look forward to your favorable response. Should you need any further information or clarification, please do not hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]