

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concerns regarding EU citizenship rights and to seek clarification on certain matters that I believe are crucial for residents and prospective citizens of the European Union.

[Introduce your situation, background, or any relevant personal information that supports your inquiry or request regarding EU citizenship rights. Be clear and concise.]

I would like to request information on the following points:

1. [Point 1: Describe the specific aspect of EU citizenship rights you are inquiring about or concerned with.]
2. [Point 2: Include any additional relevant points or concerns.]

I appreciate your attention to this matter and look forward to your prompt response. Thank you for considering my request.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]