

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Office/Organization Name]
[Office/Organization Address]
[City, State, Zip Code]

Subject: EU Citizenship Confirmation

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally confirm my EU citizenship status.

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Place of Birth: [Your Place of Birth]
- Nationality: [Your Nationality]
- EU Member State: [Specify the Member State]

I have enclosed copies of the relevant documentation, including my passport and any other necessary identification, as proof of my EU citizenship.

Please feel free to contact me if you require any further information or clarification regarding my status.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]