

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: EU Citizen Status Confirmation

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally confirm my status as a citizen of the European Union.

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Nationality: [Your Nationality]
- Passport Number: [Your Passport Number]

I hold citizenship in [Country] and am in possession of a valid passport. This letter serves as evidence of my EU citizen status, which grants me the right to reside and work in any EU member state.

Should you require any further information or documentation, please feel free to contact me at the provided email or phone number.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]