

[Your Name]
[Your Address]
[City, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Embassy/Consulate/Immigration Office Name]
[Office Address]
[City, Postal Code]

Dear [Recipient's Name],

Subject: Application for Residency Under EU Citizenship

I am writing to formally apply for residency in [Country/City] as a citizen of the European Union.

I am a citizen of [Your Home Country], holding EU citizenship since [Year], and I wish to establish my residency in [Country/City] for [reasons for residency such as work, study, family reunification, etc.]. Please find enclosed the required documents, including:

1. A copy of my EU passport
2. Proof of my residence in [Home Country]
3. Evidence of [work, study, housing, etc.] in [Country/City]
4. [Any other relevant documents]

I would appreciate your assistance in processing my application and look forward to your prompt response. Thank you for your attention to this matter.

Sincerely,
[Your Name]