

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear Visa Officer,

Subject: Visa Interview Appointment Confirmation

I am writing to confirm my upcoming visa interview scheduled for [Date] at [Time] for my application submitted under the [Type of Visa] category. I appreciate the opportunity to present my case and provide all necessary documents to support my application.

As part of my application, I have prepared the following documents for your review:

1. Valid passport
2. Completed visa application form
3. Recent passport-sized photographs
4. Proof of travel insurance
5. Financial statements
6. [Any other relevant documents]

I am looking forward to discussing my travel plans to [Destination] and how they align with the visa requirements. Please let me know if there are additional documents you would like me to bring.

Thank you for your attention to my application.

Sincerely,

[Your Name]