

[Your Name]
[Your Position]
[Your Company/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Position]
[Recipient Company/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to address some ethical concerns that have arisen in relation to the [Project Name] we are currently undertaking.

Firstly, I want to express my appreciation for the collaborative spirit of our team. However, I believe it is essential to highlight potential ethical issues that could impact the integrity of our project and the trust of our stakeholders.

1. **[Concern 1 - Briefly describe the issue]**: This has raised concerns regarding [explain why this is an ethical issue] and could potentially affect our project's credibility.

2. **[Concern 2 - Briefly describe the issue]**: The implications of this matter may lead to [outline possible consequences], which we must consider seriously.

3. **[Concern 3 - Briefly describe the issue]**: Addressing this concern is critical to ensure that we remain aligned with our ethical standards and values.

To address these issues, I would like to propose a meeting to discuss our options and ensure we can move forward responsibly. It is important that we create an environment where ethical considerations are prioritized and integrated into our decision-making processes.

Thank you for your attention to this matter. I look forward to your response and hope we can work together to resolve these concerns effectively.

Sincerely,

[Your Name]
[Your Job Title]
[Your Company/Organization]