

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Institution/Organization Name]
[Institution/Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to submit my final research paper titled "[Title of Your Research Paper]" for your review. This research is a culmination of [briefly mention the duration or context of your research, if applicable].

The paper discusses [briefly summarize the main topics or aims of your research]. I believe this work contributes to [mention relevance or significance of your research in the field].

Please find attached the completed paper along with any required supplementary materials [if applicable]. I appreciate your consideration and look forward to your feedback.

Thank you for your attention to this submission.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]
[Your Institution/Organization, if applicable]