

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for Equitable Distribution

I am writing to express my intent to seek equitable distribution regarding [briefly describe the context, e.g., assets, property] in the matter of [specific name of the case or agreement].

As [your role or relation to the matter, e.g., a party involved, legal representative], I believe that an equitable distribution is necessary to ensure fairness and justice in the resolution of this matter. In this regard, I intend to outline the following key points:

1. ****Overview of Assets****: [Briefly describe the assets or property in question and their significance.]
2. ****Proposed Distribution****: [Outline your proposed equitable distribution plan, including rationale.]
3. ****Supporting Documentation****: [Mention any documents you plan to provide that support your position.]
4. ****Next Steps****: [Indicate how you would like to proceed, such as setting up a meeting or further discussions.]

I am committed to working collaboratively to reach a mutually beneficial agreement and would appreciate your consideration of this letter as a step towards that goal.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Title, if applicable]