

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Request for Equitable Distribution

I hope this letter finds you well. I am writing to formally request an equitable distribution of [specific assets, resources, or benefits] as per the applicable guidelines/policies.

[Provide a brief overview of the context or situation that necessitates this request. Include any relevant details, such as dates, agreements, or previous communications that support your request.]

In light of the circumstances surrounding this matter, I believe that my request for equitable distribution is justified due to [explain reasons supporting your request, citing any relevant laws, regulations, or policies].

I kindly ask for your assistance in facilitating this process and would appreciate your prompt attention to this matter. Please let me know if you require any further information or documentation to support my request.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]
[Your Title/Position, if applicable]