```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Subject: Equity Transfer Agreement
Dear [Recipient's Name],
This Equity Transfer Agreement ("Agreement") is made and entered into as
of [Effective Date] by and between [Your Name] ("Transferor") and
[Recipient's Name] ("Transferee").
1. **Equity Interest**: The Transferor agrees to transfer to the
Transferee [percentage or number] of equity interest in [Company Name]
("Company").
2. **Purchase Price**: The purchase price for the equity interest shall
be [amount in currency] payable in full upon execution of this Agreement.
3. **Closing**: The closing of the equity transfer shall occur on or
before [Closing Date].
4. **Representations and Warranties**: The Transferor represents and
warrants that [list any representations or warranties].
5. **Governing Law**: This Agreement shall be governed by and construed
in accordance with the laws of [State/Country].
6. **Amendments**: This Agreement may be amended only in writing signed
by both parties.
By signing below, the parties agree to the terms of this Equity Transfer
Agreement.
Sincerely,
[Your Signature]
[Your Printed Name]
[Date]
[Recipient's Signature]
```

[Recipient's Printed Name]

[Date]