

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Subject: Letter of Equity Transfer

Dear [Partner's Name],

This letter serves as a formal agreement for the transfer of equity interest in [Company Name] between partners, [Your Name] and [Partner's Name].

1. ****Transferor****: [Your Name]
2. ****Transferee****: [Partner's Name]
3. ****Equity Interest Being Transferred****: [Specify percentage or shares]
4. ****Effective Date of Transfer****: [Date]
5. ****Reason for Transfer****: [Brief explanation regarding the transfer]

Both parties agree to the terms stated and affirm that all legal and financial obligations are acknowledged.

Please sign below to confirm acceptance of this equity transfer.

Sincerely,

[Your Name]
[Your Signature]

[Partner's Name]
[Partner's Signature]
Date: _____