

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request information regarding equity release options available to me.

As a [briefly state your situation, e.g., homeowner interested in unlocking the value of my property], I am keen to understand the various equity release products that may be suitable for my needs. Specifically, I would like to explore [mention any specific equity release options you are interested in, such as lifetime mortgages or home reversion plans]. I would appreciate it if you could provide me with details about the following:

1. The eligibility criteria for equity release.
2. The different types of equity release products available.
3. The associated costs and fees.
4. The processes and timelines involved in securing equity release.

Please let me know a convenient time for us to discuss this further or if you could send me the relevant information by email.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]