

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Homeowner Equity Release

I hope this letter finds you well. I am writing to formally request the release of equity from my property located at [Property Address]. My current mortgage balance is [Mortgage Balance], and the estimated market value of the property is [Estimated Market Value]. I am interested in accessing the equity for [briefly state purpose, e.g., home renovations, debt consolidation, etc.].

I have been a homeowner since [Year of Purchase] and have consistently made my mortgage payments on time. Attached to this letter are the necessary documents, including my mortgage statement, property appraisal, and identification for your review.

Please let me know if you require any additional information or documentation to process my request. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]