

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Bank/Financial Institution's Name]  
[Bank/Financial Institution's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Inquiry Regarding Equity Loan

I hope this letter finds you well. I am writing to inquire about the equity loan options available at [Bank/Financial Institution's Name].

I am considering leveraging the equity in my property for [briefly state purpose, e.g., home renovations, debt consolidation, etc.], and I would like more information regarding the terms, interest rates, and application process for an equity loan.

Specifically, I would appreciate details on the following:

1. Eligibility requirements
2. Maximum loan amount based on home equity
3. Interest rates and terms available
4. Any associated fees or costs
5. Timeframe for approval and funding

I look forward to your prompt response regarding this inquiry. Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]