

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position as an Epidemiologist at [Company/Organization Name], effective [Last Working Day, typically two weeks from the date above].

I have greatly appreciated the opportunities I've had to grow professionally and contribute to our research and public health initiatives. It has been a privilege to work alongside such talented colleagues.

Thank you for your support and understanding. I look forward to staying in touch.

Sincerely,
[Your Name]
[Your Job Title]