

[Your Name]
[Your Title]
[Your Institution/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Institution/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for the [Name of Grant] has been successful. After careful consideration, your proposal titled "[Title of the Proposal]" was selected for funding.

This grant is intended to support your research in [brief description of research focus], and it is anticipated that your work will significantly contribute to the field of epidemiology.

Your grant award amount is [specific amount], and we will provide further instructions regarding the disbursement of funds shortly.

Once again, congratulations on this achievement! We look forward to the positive impact of your research.

Best regards,

[Your Name]
[Your Title]
[Your Institution/Organization]