

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the Epidemiologist position at [Company/Organization Name], as discussed during our recent conversations. I am excited about the opportunity to contribute to [specific project or goal related to the role] and to be a part of your team.

I appreciate the terms of employment outlined in the offer letter dated [Date of Offer Letter], including the starting salary of [Salary Amount], benefits package, and my start date of [Start Date]. I look forward to working with the team to further advance our efforts in [mention any relevant focus area or project].

Thank you once again for this incredible opportunity. Please let me know if there are any documents or additional steps required from me before my start date.

Sincerely,  
[Your Name]