

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Support Letter for Visa Extension

Dear [Consul General/Consul/Embassy Officer],
I am writing to formally request an extension of my [Type of Visa] visa,
which is currently due to expire on [Expiration Date]. My visa details
are as follows:

- Full Name: [Your Full Name]
- Passport Number: [Your Passport Number]
- Current Visa Type: [Type of Visa]
- Visa Number: [Visa Number]

I have been in [Country Name] since [Date of Arrival] and have greatly
appreciated the opportunity to be here for [reason for being in the
country, e.g., study, work, family visit]. My current situation
necessitates an extension due to [briefly explain reason for extension,
e.g., completion of studies, ongoing work projects, family matters].
I am committed to adhering to all visa regulations and would ensure
compliance throughout the extension period. I have attached the necessary
documentation to support my request, including:

1. [List of attached documents, e.g., proof of enrollment, employment
letters, financial statements]
2. [Any other relevant documents]

I kindly request your consideration of my situation and the approval of
my visa extension application. Thank you for your attention to this
matter. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]