

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Child Support Payment Arrangement

I hope this letter finds you well. I am writing to discuss the current child support arrangements for [Child's Name], born on [Child's Date of Birth].

As we both know, ensuring that [Child's Name] has the necessary support for their upbringing is our shared responsibility. I understand that circumstances can change, and I want to address the payment structure to ensure it remains fair and manageable for both of us.

Currently, the agreed amount is [Current Amount] per [month/week]. I propose the following adjustments to ensure that the arrangements are equitable and considerate of our financial situations:

1. New Proposed Amount: [Proposed Amount]
2. Payment Schedule: [e.g., Monthly on the 1st]
3. Duration of New Arrangement: [e.g., review in six months]

I believe this new arrangement will better serve our needs and allow us to provide for [Child's Name] effectively. I am open to discussing this matter further and hope we can reach a mutual agreement.

Thank you for considering this proposal. I look forward to your response.

Warm regards,

[Your Name]