

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Title/Position]  
[Organization/Court Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Inquiry Regarding Ex Parte Order

I hope this letter finds you well. I am writing to inquire about the status of the ex parte order I submitted on [date of submission], concerning [brief description of the matter].

As the matter is time-sensitive, I would appreciate any updates or additional information regarding the progress of my request. Please let me know if any further documentation or actions are required on my part to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]